

REPUBLIQUE DU CAMEROUN
Paix - Travail - Patrie

CONSEIL NATIONAL DES
CHARGEURS DU CAMEROUN

COMMISSION INTERNE DE
PASSATION DES MARCHES



REPUBLIC OF CAMEROON
Peace-Work-Fatherland

CAMEROON NATIONAL
SHIPPERS'S COUNCIL

INTERNAL TENDER BOARD

PROJECT OWNER:
GENERAL MANAGER, CNSC

OPEN NATIONAL INVITATION TO TENDER

No. 006/AONO/CNCC/CCCM-AG/CIPM/2025 OF 24 JUL 2025 2025

***FOR THE SUPPLY OF SIX (06) VEHICLES TO THE
CAMEROON NATIONAL SHIPPERS' COUNCIL (CNSC)***

(EMERGENCY PROCEDURE)

FINANCING: CNSC – 2025 Budget
BUDGET LINE: 155 05 16 01

**Document No. 1: OPEN
INVITATION TO TENDER**

JULY 2025

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OPEN NATIONAL INVITATION TO TENDER
No. 006/AONO/CNCC/CCCM-AG/CIPM/2025 OF 24 JUL 2025 2025
FOR THE SUPPLY OF SIX (06) VEHICLES TO THE CAMEROON NATIONAL SHIPPERS' COUNCIL (CNSC)

(EMERGENCY PROCEDURE)

1- Subject of the Invitation to Tender

The General Manager of the Cameroon National Shippers' Council hereby launches an open national invitation to tender (emergency procedure) for the SUPPLY OF SIX (06) VEHICLES to the Cameroon National Shippers' Council (CNSC), under the CNSC budget for 2025.

2- Nature of services

The services of this contract include the purchase, transportation and delivery of six (6) vehicles to the Cameroon National Shippers' Council, whose specifications are given below:

- two (2) double-cabin pick ups 4x4
- two (2) Station wagons
- two (2) SUVs

3- Allotment

The services that form the subject of this tender call constitute one (1) lot.

4- Estimated cost

The estimated cost following preliminary studies stands at **Two hundred and seventy-seven million (277,000,000) CFA francs** (Tax Incl.).

5- Execution deadline and place of delivery

The execution deadline provided by the Project Owner is **ninety (90) working days** from the service order notification date.

This period includes the time needed for the purchase, transportation to the delivery point, and reception of the vehicles at the head office of the Cameroon National Shippers' Council (CNSC), located at the Centre des Affaires Maritimes in Bonanjo.


6- Participation and origin

Participation in this tender call is open to specialized companies with proven experience and expertise in vehicle sales in Cameroon.

7- Financing

The services subject to this tender call will be solely financed by budget line No. 155 05 16 01 of the 2025 budget of the Cameroon National Shippers' Council (CNSC).

8- Submission

All bids must be submitted offline. 

9- Provision of bid bond

Each bidder must include in their administrative documents a bid bond of **2,850,000 (two million eight hundred and fifty thousand) CFA francs** issued by a reputable bank approved by the Cameroon Ministry in charge of Finance to issue such bonds for public contracts and listed in document 14 of the tender file. This bid bond must be valid for thirty (30) days from the bid submission deadline.

Under penalty of rejection of the bid, the said bid bond, stamped and discharged by hand, must be accompanied by a consignment receipt issued by the Deposit and Consignment Fund (CDEC).

In the event that a bank cheque or certified cheque is produced in place of a bid bond, under the conditions required by current regulations, it must be made out to CDEC on account of the General Manager of the Cameroon National Shippers' Council (CNSC), the project owner.

The absence of a bid bond issued by a reputable bank or financial institution authorised by the Ministry of Finance to issue such bonds for public contracts will result in the outright rejection of the bid. Any bid bond submitted but having no relevance to the tender in question shall be deemed absent, and any bid bond presented by a bidder during the bid opening session will be inadmissible.

10-Consultation of tender file

The tender file may be consulted during working hours at the **Secretariat of the General Manager of the Cameroon National Shippers' Council in Douala**, 3rd floor, IGH Building, Centre des Affaires Maritimes, Tel: 233 43 67 67 Fax: 233 43 70 17, as soon as this notice is published.

It can also be consulted online on the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, on the ARMP website (www.armp.cm).

11-Acquisition of tender file

The tender file is obtainable during working hours from the **Secretariat of the General Manager of the Cameroon National Shippers' Council**, 3rd floor, IGH Building, Centre des Affaires Maritimes. Tel.: 233 43 67 67 Fax: 233 43 70 17, upon presentation of the original receipt showing that the candidate has paid a non-refundable amount of one hundred and fifty thousand (150,000) CFAF into the CAS-ARMP account No. 335 98800001-89 domiciled in BICEC, subject to the presentation of a tender file purchase receipt.

Electronic copies of the tender file can also be downloaded free of charge from the above websites. However, the offline or online submission of offers shall be subject to the payment of the tender file purchase fee.

12-Submission of offers

All bids MUST be submitted OFFLINE.

Each offer drafted in English or French in 7 (seven) copies, including 01(one) original and 6 (six) copies marked as such, should reach the **Secretariat of the General Manager of the Cameroon National Shippers' Council**, Tel: 233 43 67 67 Fax: 233 43 70 17 not later than 12 o'clock local time on 26 / 08 / 2025 and should be labelled:

OPEN NATIONAL INVITATION TO TENDER
No. 006/AONO/CNCC/CCCM-AG/CIPM/2025 OF 24 JUL 2025
FOR THE SUPPLY OF SIX (06) VEHICLES TO THE CAMEROON NATIONAL SHIPPERS'
COUNCIL (CNSC)
(EMERGENCY PROCEDURE)
"TO BE OPENED ONLY DURING THE BID-OPENING SESSION"

13-Admissibility of Offers

The administrative documents, the technical offer and the financial offer must be submitted in separate, sealed envelopes. **The Project Owner will not accept:**

- envelopes bearing any indication of the bidders' identity;
- bids received after the submission deadlines;
- bids bearing no reference to a specific tender;
- bids that do not comply with the bidding procedure;
- bids that fail to provide the requested number of copies specified in the tender documents or files containing copies only;

Any incomplete offer per the prescriptions of this notice and tender file, especially the absence of a bid bond issued by a reputable bank duly approved by the Cameroon Ministry in charge of Finance or non-respect of the model documents of the invitation to tender, shall be declared inadmissible. Any bid bond submitted but having no relevance to the tender in question shall be deemed absent, and any bid bond presented by a bidder during the bid opening session will be inadmissible.

14- Opening of bids

The bids shall be opened in a single phase by the Internal Tender Board at the CNSC in the presence of bidders or duly designated representatives **who are knowledgeable about the tender file.**

The bids will be opened by the Internal Tender Board at the CNSC as from **1:00 p.m.** on 26 Août **2025** in the conference room at CNSC's head office building.

Only bidders may attend or be represented by a duly delegated person of their choice, even in the case of a business grouping.

Under penalty of rejection, the required administrative documents must be produced in originals or in copies certified as such by the issuing service or competent administrative authority, in accordance with the Special Specifications of the Invitation to Tender. They must be less than three (3) months old from the original date of submission of the bids or have been drawn up after the date of signature of the tender notice.

In the event of the absence or non-conformity of a document in the administrative file during the opening of bids and after a period of 48 hours granted by the Tender Board, the bid will be rejected.

The bid opening session will start no later than one hour after the bid submission deadline stated in the tender file.

15-Evaluation criteria

The eliminatory criteria lay down the minimum conditions to be met in order to qualify for consideration. These will not be subject to scoring. Non-compliance with these criteria will result in the rejection of the bid.



15.1- Eliminary - criteria:

15.1.1. Eliminatory criteria relating to administrative file:

- Absence of a bid bond with a fiscal stamp and discharged by hand during the bid opening session;
- Failure to produce an administrative document deemed non-compliant or missing within 48 hours of the bid opening session;
- False declarations or forged documents.

15.1.2. Eliminatory criteria relating to the technical offer

- False declarations or forged documents;
- Absence of a sales agreement/authorisation from the manufacturer;
- Absence of a vehicle compliance certificate or approval report for the proposed vehicle;
- Absence of colour brochures and technical data sheets from the manufacturer describing the specifications of proposed vehicle;
- Absence of a one-year warranty for each type of supply;
- Absence of a dated and signed Integrity Charter;
- Absence of a dated and signed declaration of commitment to respect environmental and social clauses;
- Absence of a sworn declaration attesting to the non-abandonment of a work order within the last three (3) years;
- Failure to comply with any of the key technical specifications for each vehicle type listed below for each lot:

DOUBLE CABIN PICK UP 4X4
Vehicle type: Double Cabin PICK-UP 4X4
Wheelbase ≥ 3065 mm
Cylinder capacity ≥ 2315 cm ³
Maximum power $\geq 130/3400$ (hp) at rpm
Ground clearance ≥ 310 mm
Total permissible laden weight ≥ 2900 kg

STATION WAGON
STATION WAGON Vehicle type 1
Wheelbase ≥ 2800 mm
Cylinder capacity ≥ 3340 cm ³
Maximum power $\geq 300/4000$ (hp) at rpm
Ground clearance ≥ 232 mm
Total permissible laden weight ≥ 3230 kg
Fog lights: Front, Rear



STATION WAGON Vehicle type 2
Wheelbase ≥ 2735 mm
Cylinder capacity ≥ 2390 cm ³
Maximum power $\geq 145/3400$ (hp) at rpm
Ground clearance ≥ 275 mm
Total permissible laden weight ≥ 2700 kg

SUV
SUV Vehicle type 1
Wheelbase ≥ 2600 mm
Cylinder capacity: ≥ 1460 cm ³
Fuel: Petrol
Ground clearance: ≥ 205 mm
Unladen weight: ≥ 1200 kg
SUV Vehicle type 2
Wheelbase ≥ 2500 mm
Cylinder capacity: ≥ 1460 cm ³
Fuel: Petrol
Ground clearance: ≥ 165 mm
Unladen weight: ≥ 1000 kg

- Failure to comply with 90% of the minor technical specifications set out in the Technical Specifications for Supplies under this tender call;
- Failure to meet 5 out of the 6 essential criteria (including references and financial requirements).

15-1.3. Eliminatory criteria relating to the financial offer:

- Absence of a stamped bid submission letter per the model documents of the tender call;
- Absence of a quantified unit price in the financial offer.

15-2. Essential criteria

The following essential criteria will be scored using a binary system, with each criterion being attributed a positive score (Yes) or a negative score (No).

- 1- General presentation of the offer;
- 2- Company references for similar projects;
- 3- After-sales service;
- 4- Delivery schedule;
- 5- Financial requirements;
- 6- Evidence of acceptance of contractual conditions.

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16-Contract Award

The Project Owner will award the contract to the bidder whose bid meets the stipulated essential criteria and the required technical and financial qualification criteria and whose bid has been evaluated as the lowest bid, discounts included.

17-Maximum number of lots

This tender call shall not be executed in lots.

18-Validity of offers

Bidders shall remain committed to their offers for ninety (90) days from the bid submission deadline.

19-Complementary information

Complementary technical information is obtainable during working hours from the Procurement Service of the CNSC, Centre des Affaires Maritimes, 3rd floor, Immeuble IGH. Tel.: 233 43 67 67 Fax: 233 43 70 17.

20- Fight against corruption and other malpractices

To report any malpractices, incidents or acts of attempted corruption, please call CONAC on 1517, the Public Procurement Authority (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, ARMP on 222 20 08 56 or the Project Owner on (237) 233 43 67 67. 233 43 70 17.

Douala, 24 JUL 2025

General Manager

Auguste MBAPPE PENDA

Copy:

- MINMAP ATRC;
- JDM/ARMP;
- Chair CCCM-AG
- Chair CIPM/CNSC
- Notice boards
- Archives